

COVID-19: Outbreak Management Plan

St Peter's Church of England Primary School



Approved by:	Toni Browne	Date: 26/08/21
Last reviewed on:	N/A – New document	
Next review due by:	As needed with changes in guidance	

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

3. Other measures

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Staggered drop off and pick up times

4. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our “Remote Learning Plan”.

The school will continue to provide FSM vouchers or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Vouchers will be sent online through Wonde, lunch parcels will be collected from school at given times.

4.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

4.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by phoning Toni Browne on the school mobile 07787339583 or by emailing headteacher@st-peters-folkestone.kent.sch.uk. The deputy DSLs – Michelle Charlton-Taylor and Sarah Goodwin can be contacted by email. inclusion@st-peters-folkestone.kent.sch.uk or sarah.goodwin@st-peters-folkestone.kent.sch.uk

On occasions where there is no DSL or deputy on site, a senior teacher will take responsibility for co-ordinating safeguarding on site.

5. Responding to Increased Cases in the Community

5.1 If a cases in the local community are high:

We will adjust our school measures accordingly. This may include the following:

- requesting that parents and carers wear masks on site
- requesting that staff wear masks on site
- minimising contact between bubbles
- Re-introducing staggered drop off and pick up times

5.2 If an outbreak occurs in the school community:

- We will contact the dedicated DfE Advice Service who will escalate the issue to our local health protection team.
- The above will advise any additional action necessary and this will be communicated with parents and staff.