St. Peter's C.E. Primary School

Annual Governance Statement

July 2026

Annual Governance Statement for Governing Body of St. Peter's CE Primary School July 2026
In accordance with the Government's requirements for all governing bodies, the three core strategic functions of St Peter's CE Primary School's Governing Body are: 1. **Ensuring clarity of vision, ethos and strategic direction** 2. **Holding the headteacher to account for the educational performance of the school and its pupils** 3. **Overseeing the financial performance of the school and making sure its money is well spent**

Governance Arrangements	The governing body of St Peter's School was reconstituted in October 2013. Currently, it is made up of one staff governor, two parent governors, two foundation governors (who represent the Church), one local authority governor and three co-opted governors who represent the local community. The headteacher is also automatically a member of the governing body although this is not compulsory. We are very pleased to be able to welcome Fr. Martin Warner who is the new parish priest who will become an ex. officio governor from September. In addition, we will be welcoming Jacklyn Kaye and Fiona Roberts, two very experienced senior teachers, as co-opted governors. This year the Governing Body has also recruited Mayko Polka as a co-opted governor. Mayko comes with a wealth of experience in H. R. and has also been a very valued volunteer in school. Sadly, our clerk to the governors, Wendy Settle, retired in July 2026 and we are pleased to be welcoming Sarah Kennett to this role in September. At St Peter's we have adopted the circle model of governance whereby all members have a voice in all aspects of governance. This is led by governors who are responsible for the Ofsted Areas of Achievement, Quality of Teaching, Behaviour and Safety and Leadership and Management.

	For the academic year 2026/27 these are as follows: **Glynn Hukins (Chair of Governors – LA Governor)** - Literacy, EYFS, Pupil Premium, Allergies, HT Support, HT Appraisal, Worship Group **Mark Champion (Vice Chair – Parent Governor) –** Training Manager, Finance, Chair of Pay Panel, H&S. HT support, Cyber Security **Sarah Goodwin (Staff Governor)** -H&S, **Jacqueline Mack (Co-opted Governor) –**Wellbeing/PHSE, Wider Opportunities for Children **Kim Adlington – (Foundation Governor)** – RE, Worship Group **Andy Kemp – (Foundation Governor)** – R.E. Chair of Worship Group. Pay Panel. **Jacklyn Kaye – (Co-opted Governor) –** Maths **Fiona Roberts – (Co-opted Governor) –** SEN/ Inclusion **Chloe Dorban-Hall – (Co-opted Governor) -** RWI, Safeguarding Governor **Mayko Polka - (Co-opted Governor) -** Wider Curriculum, PE /Sports Premium **Fr. Martin Warner –** Worship Group In addition to this, all governors attend community, church and parent engagements when possible, with a minimum commitment of two events per year, although this is generally exceeded by all governors. The Full Governing Body meets seven times a year. Monitoring visits are carried out on a rota basis ensuring that each area is covered a minimum of twice. Governors write a report and feedback to the next Full Governing Body Meeting. Any concerns, ideas etc. are also discussed at this time and action taken as necessary.

	The Finance Governor (Mark Champion) meets on a monthly basis with a representative of Schools Financial Services who externally monitor the budget. Annually, the Schools Financial Value Standard audit is completed which helps to provide governing bodies with assurance that the school meets the standards necessary to achieve a good level of financial health and resource management. The role of the Safeguarding Governor (Chloe Dorban-Hall)) is to liaise with the Headteacher and to be made aware of any safeguarding issues that may have arisen. Additionally, an annual Safeguarding Audit is also completed and the results are shared with governors. The Chair, Vice Chair and Headteacher also meet on a regular basis to finalise agendas and to address any ongoing concerns etc. The Worship Group meets three times a year and ensures that the Christian ethos of the school is upheld.
Attendance Record of Governors	Attendance at meetings is good. (see website) and has always been quorate.
What Did We Achieve in 2025/26?	The Governing Body of St. Peter's has continued to work tirelessly on behalf of the children at St. Peter's School. All governors have been dedicated to monitoring both the progress of the children and overseeing the spending of the school budget. Governors have an increased knowledge of school data, which shows pupil achievement and progress and ensures that we know that the school is on track to fulfil the targets set for all children. We have also been monitoring our 'vulnerable groups' of children and have focussed on how the Pupil Premium grant received by the school has been spent and also the subsequent impact on children's progress. Safeguarding is an important part of our role. We ensure that everyone in the school community is kept safe and that all policies and documentation are regularly reviewed and adhered to. Safeguarding training is an essential part of being a member of the St. Peter's community and governors regularly update their training.

	The governors are also aware of the dangers of radicalisation and extremist behaviour in our world today and, to this end, we have undertaken on-line training - PREVENT to help us recognise possible signs and situations. Toni Browne and Glynn Hukins also hold the safer recruitment accreditation. As a Governing Body, we feel that it is important to establish links with the parents and the wider community. One of our governors Jacqueline Mack, has been instrumental in establishing a link with the Monday Music Group, a group of retired singers based in Folkestone led by Granville Hancox. The children and the choir learn and perform songs together followed by lunch. This is such a wonderful opportunity for an intergenerational activity and one that is enjoyed by all! For the third year, one of our Foundation Governors, Kim Adlington, has prepared children for confirmation, which was led by Bishop. Luke. The Chair of Governors publishes a newsletter at Christmas, Easter and in July and parents and carers can see more detailed information here of what the governing body has achieved in the previous two terms.

How You Can Contact The Governing Body	We always welcome suggestions, feedback and ideas from parents- please contact the Chair of Governors, Glynn Hukins via the school office. In the event of a complaint against the school, please e mail glynn.hukins@st-peters-folkestone.kent.sch.uk in the first instance. A copy of 'The Complaints Procedure' can be found on the school website and must be followed in the case of a formal complaint. Please remember however, that most disputes can be settled easily by coming into school to talk to your child's teacher or the headteacher and that a formal complaint really is the last resort!